

BY ISSUE OF THE SECRETARY OF SECRETARIES

THE SECRETARY OF CEREMONIES

OFFICIAL SECRETARY POWER ORDINANCE



This document is an official Ordinance issued by the Department of Secretaries and grants and defines all Secretary Powers and Secretarial Duties held by THE SECRETARY OF CEREMONIES, MAESTER PROLOG.

These Secretary Powers are considered in-effect and granted upon receipt of this Ordinance by the Secretary above named and are in effect until receipt of an ordinance with a date more recent than May 4, O'9 Lives or until OFFICIAL notification from the Secretary of Secretaries that you have been removed from the Office of Secretary of Ceremonies or until the start of a Trial in which you are involved. *(Powers are restored automatically after the trials end.)*

These powers persist through an Official Name change.

These powers may be subject to Addendums by the Department of Rules.

The above named is removed from any existing Offices of power and stripped of any previously held Secretary positions.

This ordinance will be recorded and made available in document form to the entire dog club.

New Olean Dog Club

IN THIS, THE YEAR OF O'BONES



C H I E F D O G



S E C R E T A R Y
of
R U L E S



S E C R E T A R Y
of
S E C R E T A R I E S



S E C R E T A R Y
of
J U D G M E N T



S E C R E T A R Y
of
I N D U C T I O N



S E C R E T A R Y
of
C E R E M O N I E S



S E C R E T A R Y
of
E X P U L S I O N

The Secretary of Ceremonies acts as the presiding officiator at all official Dog Club ceremonies and events. He is a steward of speeches, a conferrer of honors.

The following pages list the DOG CLUB CEREMONIES and EVENTS as well as THE OFFICIAL POWERS and SECRETARIAL DUTIES held by this position.

To be able to wield your Secretary powers you are expected to perform ALL of the DUTIES listed within this ordinance and will be held accountable by the Secretary of Secretaries for any ghettoing out of these duties.

A BRIEF LIST
DOG CLUB CEREMONIES
& EVENTS

INDUCTION CEREMONY

EXPULSION CEREMONY

DOGCON COMMENCEMENT

DOGMASS KICKAUS

DOG CLUB TRIAL

CHAPTER LAUNCH

AWKAWARDS CEREMONY

AWARDING OF SPECIALTY DOGMASS PINS

AWARDING OF BADGE S.

AWARDING OF SEASONAL SHOG

AWARDING OF DOGUMASSES

SECRETARY APPOINTMENT

THE CROWNING OF CHIEF DOG

THE UNLOCKING RITUAL (THE ORDER)

OFFICIAL POWERS

YOU HAVE THE POWER TO:

Postpone Ceremonies & Club events.

YOU HAVE THE POWER TO:

Bestow Official Dog Club Names.

YOU HAVE THE POWER TO:

Change Official Dog Club Names.

YOU HAVE THE POWER TO:

Create Dog Club chapters.

YOU HAVE THE POWER TO:

Name Dog Club chapters.

YOU HAVE THE POWER TO:

Declare an Official Phase In!

YOU HAVE THE POWER TO:

Crown Chief Dog.

POWERS IN DEPTH

YOU HAVE THE POWER TO:

Postpone Ceremonies and Dog Club events.

When it comes to INDUCTION or EXPULSION as SECRETARY OF CEREMONIES you have a tremendous power to POSTPONE the DATE that the INDUCTION or EXPULSION comes into effect.

This creates a very real safe guard against abuse of those two positions. For instance, an expulsion decision made in anger and hastily acted upon might receive an EXPULSION CEREMONY date of 2050. Thus, giving the Secretary 30+ years to realize his mistake.

YOU HAVE THE POWER TO:

Bestow Official Dog Club Names.

YOU HAVE THE POWER TO:

Change Official Dog Club Names.

Free-name power is dead. It now rests within the hands of the Secretary of Ceremonies. You will bestow new dogs with their names during their INDUCTION Ceremony and are free to change that name at any time.

YOU HAVE THE POWER TO:

Create Dog Club chapters.

YOU HAVE THE POWER TO:

Name Dog Club chapters.

You have the power to create and Launch new Dog Club chapters. Often members of a new Chapter will suggest a Name of the chapter to you, but you have the final say so.

POWERS IN DEPTH cont.

YOU HAVE THE POWER TO:

Declare an Official Phase In!

Dog Club is all about the phases. And what's more ceremonious than an Official Phase In. The Secretary of Ceremonies should make an official declaration when they feel that a phase has enough potential, support and momentum to be a Dog Club Official Phase.

Potential: A club wide Official Phase should not be a fly by night one and done sitch at a hoop night. It should hold a greater weight and have the potential to be a truly kend and memorable phase.

Support: An important criteria is the Club's support and the momentum of that support. If only one dog is pushing for a phase, he should prob recruit a few others to his cause before you even consider declaring a Phase in.

Momentum: Above all else, the hype often time speaks for itself.

Remember, not every phase needs to be an Official Dog Club Phase. But also, don't shy away from declarations as it'll build a lot more hoop for a phase.

You cannot Declare a new Official Phase in the same category until the old one has phased out officially. (i.e. You can declare Subway is officially phasing in even though Yahtzee is the Officially Phase because one is a food sitch and one is a game. But you could nut phase in another food sitch or sitch game until one of those phases out officially.

POWERS IN DEPTH cont.

YOU HAVE THE POWER TO:

Crown Chief Dog.

Not to be taken lightly.

This is arguably one of the most important Ceremonies in the Club.
The power to appoint and crown Chief Dog rest in the hands of the Secretary of Ceremonies.

SECRETARIAL DUTIES

It is your duty to:

**INFORM THE DEPARTMENT OF SECRETARIES
WHEN ANY POWER IS USED.**

You will not always want to ANNOUNCE publicly when you have used a power, but you must always inform the Secretary of Secretaries or his department afterwards.

Failure to do so will invalidate the power.

Informing the Department of Secretaries can be done casually in conversation, officially in email or letter, through their actual Department or in any public capacity.

All PUBLIC DOG CLUB Announcements will count in this regard and you will not need to inform the Secretary of Secretaries in addition to the announcement.

It is your duty to:

DESIGN AND PLAN THE CEREMONIES

Your main duty in Office of Secretaries of Ceremonies is to design and plan the Official Ceremonies of the Dog Club. Each individual ceremony should be meticulously planned and outlined in paper (So that there is a physical record of the Ceremony's structure and proceedings.)

SECRETARIAL DUTIES cont.

It is your duty to:

SCHEDULE DOG CLUB EVENTS

When planning ceremonies such as a CHAPTER LAUNCH or events such as a DOGCON or TRIAL, it is your DUTY as Secretary of Ceremonies to check with all dogs involved and choose a DATE that best fits with everyone's schedule.

It is your duty to:

ANNOUNCE DOG CLUB HOLIDAYS

In the official capacity of Secretary of Ceremonies, you should announce publicly via DCF each Dog Club Holiday and accompany it with a few stirring words.

It is your duty to:

INSTRUCT SITCHES TO PARTICIPATE

You should be prepared to teach dogs how to participate in the Ceremony and what they should do PRIOR to the Ceremony to be properly prepared.

It is your duty to:

BE PRESENT at OFFICIAL DOG CLUB CEREMONIES

You must maintain a presence at all Dog Club ceremonies and should strive to be physically present whenever possible. The following tactics are permitted and listed in order of preference:

- Physically present at Ceremony.
- Pre-recorded Video of you performing part of the ceremony.
- Official Secretary of Ceremony Speech prepared to be read at the event by a representative.

SECRETARIAL DUTIES cont.

It is your duty to:

WORK ALONGSIDE FELLOW SECRETARIES

The Induction Ceremony & Expulsion Ceremony should be designed to work in tandem with the corresponding Department. They should be thoroughly involved in the actual ceremony.

Secretary Appointment should be designed to work in tandem with the Department of Secretaries.

It is your duty to:

CREATE & SEND OUT NAME CHANGE FORMS

If a dog requests a Name Change you must send them an OFFICIAL NAME CHANGE form to fill out.

The NAME CHANGE FORM can be in a format of your choosing, as long as you create a specific format that can be used for ALL NAME CHANGE FORMS while you are in office as SECRETARY OF CEREMONIES.

NAME CHANGE forms can be sent out physically or via email.

Once the Name Change form is completed and returned to you, you must send a copy to the Department of Judgment for Document Judgment.

Once you receive the returned NAME CHANGE FORM with DOCUMENT JUDGMENT, you will file both forms with the SECRETARY OF SECRETARIES and then announce your decision privately or publicly concerning the name change.

It is your duty to:

CREATE NEW CEREMONIES

As Secretary of Ceremonies, you should always be thinking of new ceremonies which might bring a bunch of HOOP to the club. As Secretary of Ceremonies, you are expected to create *at least* 1 new Ceremony every other year.

SECRETARIAL DUTIES cont.

It is your duty to:

CREATE & SEND OUT CHAPTER LAUNCH REQUESTS

If a dog requests to a CHAPTER LAUNCH you must send them an OFFICIAL CHAPTER LAUNCH REQUEST form to fill out.

The CHAPTER LAUNCH REQUEST FORM can be in a format of your choosing, as long as you create a specific format that can be used for ALL CHAPTER LAUNCH REQUEST FORMS while you are in office as SECRETARY OF CEREMONIES.

CHAPTER LAUNCH REQUEST forms can be sent out physically or via email.

Once the Chapter Launch Request form is completed and returned to you, you must send a copy to the Secretary of Judgment for Document Judgment.

Once you receive the returned Chapter Launch Request FORM with DOCUMENT JUDGMENT, you will file both forms with the SECRETARY OF SECRETARIES and then schedule the CHAPTER LAUNCH if you choose to LAUNCH the new chapter.

It is your duty to:

AWARD OFFICIAL DOG CLUB BADGES

Following the APPROVAL of an Official Badge S. post on the DCF by the DEPARTMENT OF JUDGMENT, you have the power to AWARD badges. You may elect to perform a ceremony to confer the Badge S., send the Badge S. in the mail, or award the Badge S. as you seem fit.

Failure by the Secretary of Ceremonies to award an approved Badge S. within ONE MONTH risks justified DISCONTINUANCE.

SECRETARIAL DUTIES cont.

It is your duty to:

AWARD SEASONAL SHOG

As Secretary of Ceremonies, you are expected to begin the Seasonal Shogtalk thread on the DCF at the conclusion of every Dog Club calendar season. Seasonal Shogtalk should open at least one week before the end of the season and close no later than one week past the conclusion of the season.

After commenting on the post that Seasonal Shogtalk is closed, you should take record of the number of buytes accrued by each post (in case buytes increase or decrease over time). Posts with three or more buytes at the time of the record receive the number of shog corresponding with their CLAIMED ACTIVITY. EVERY sitch that successfully received three or more buytes should receive a receipt and the correct number of shog in the mail from the Department of Ceremonies. The shog should be in the mail no later than one month after closing the Seasonal Shog thread.

It is your duty to:

AWARD DOGUMASSES

Adhering to the guidelines set forth by the Department of Rules, you must actively award dogumasses to Dogs before Dogmass every year. Following an APPLICATION FOR DOGUMASS from pupsters, prodigals, or Dogs, you must award dogumasses to sitches who fulfill the requirements created by Rules.

Keeping Shell Mantra 15 in mind, you must notify Dogs either *physically or electronically* that their Dogumass will be celebrated at the upcoming Dogmass. It would be wise to notify dogs as early as possible to ensure you do not sabotage their Dogumass or Dogmass in general.

SECRETARIAL DUTIES cont.

It is your duty to:

ANNOUNCE FUTURE DOGCONS PUBLICLY

DogCon is a preordained and prescheduled O'Fish gathering of Dogs with at least 3 secretaries in attendance. The Purpose of a DogCon is to determine the O'Fish stance of the Dog Club on various issues presented with as much fairness and thoroughness as is the hoop. The main format for DogCon is for the Dog Club to consider AGENDAS as presented by any Dog Club Member.

DogCons occur on prescheduled dates on the Dog Club Calendar. At the time of issuing this Secretarial Ordinance, the Dog Club convenes for the following DogCons:

The iBuytement DogCon (5/5)

DOGCON: THE KICKAUS! (*The closest weekend on or following 9/11*)

DARKCON (*1/20 – 1/22*)

Until changed by a future DogCon AGENDA, DogCons will operate on the aforementioned three dates in perpetuity.

As CEREMONIES, it is your duty to ensure that DogCon is announced publicly to the rest of the Dog Club at least 24 hours in advance. The Dog Club will convene for DogCon at the aforementioned three dates, and it is your duty to announce the time and method publicly to the rest of the Club (e.g. DOGCONLINE, in-person). In times when absolutely necessary, the Dog Club can even convene for DogCons outside of the three dates above. In cases such as these, it is of utmost importance for CEREMONIES announce the DogCon date, time, and method PUBLICLY to ensure attendance and participation from the entire Dog Club. In cases of unexpected DogCons, CEREMONIES should announce DogCon as early as possible.

It is your duty to:

ATTEND DOGMASS

The truest marker of activity. ALL secretaries *must* attend Dogmass or risk Discontinuance.

SECRETARIAL DUTIES cont.

It is your duty to:

SUBMIT

AN ANNUAL SECRETARY REPORT

to THE DEPARTMENT OF SECRETARIES and THE DEPARTMENT OF JUDGMENT on the BLAST AUS (JAN 19) of **EVERY YEAR.**

The REPORT MUST INCLUDE the following **6 SITCHES** and can be as long as the Secretary is buyin (Keep in mind this goes to Judgment for Document Judgment.)

SECRETARY REPORT SITCH 1: THE YEAR IN REVIEW

This segment outlines every sitch you did during the past year in your official office as Secretary. If you used your powers, go into depth outlining the circumstances that surrounded the event and the your thought process of the time of making it.

SECRETARY REPORT SITCH 2: AT LEAST ONE DIAGRAM

Every Secretary report must include at least one CHART or diagram that displays some hoop info graphic in relation to your report. This can be a pie-chart, a Venn diagram, a classic GRID type sitch or another type of sitch of your choosing. THIS diagram should not take up a full PAGE if your report is being submitted as the GHETTO minimum of 3 pages. But may take up a full page if your report is MORE than 4 pages. ALSO, do not limit yourself to just one diagram or illustrative example. IF your report is longer than 3 pages you should be able to include as many illustrative aids as you wish.

SECRETARY REPORT SITCH 3: SECRETARIAL REFORM

If you think your powers are unbalanced or not powerful enough to enact a effective display of your responsibilities, this is the section to present your case to the DEPT. OF SECRETARIES. How would you personally improve your POSITION? You may address things like POWERS, DUTIES, process of APPOINTMENT, or official INTERACTION with other SECRETARIES. In this segment you must Officially present at least TWO possible improvements to your position and explain why you think this should be granted to you.

SECRETARY REPORT SITCH 4: PERSONAL REVIEW

You must provide a full blown no hold-backs assessment of how fucking ghetto you were as a secretary this year. Look deep into your actions as Secretary and include an in depth analysis of the mistakes you made in your position and any damage you might have done to the club as a whole. If you think you ledged it, talk about your achievements but also talk about how you might have ledged it even more if you were more ledge. You should give yourself a rating of 1 - 10 and explain why you chose this rating.

SECRETARY REPORT SITCH 5: CANDIDATES FOR SUCCESSION (OPTIONAL)

In your official duty as a Secretary of the Dog Club, you should always be on the lookout for possible successors to your position and potential sitches who may EVEN be better for this secretary position than you. In this section, list any potential DOG CLUB members who you may think have what it takes to feel your shoes. Take this section seriously as it is being submitted to Department of Secretaries and may be used as the CRITICAL proof of appointment in the event of your death or expulsion. If your list of CANDIDATES FOR SUCCESSION has not changed since your previous Blast Aus Report, simply provide the same list again without further explanation.

SECRETARY REPORT SITCH 6: PLANS FOR THE FUTURE

Finally, in this final segment of the OFFICIAL SECRETARY report outline your plan for the following year and beyond as SECRETARY of EXPULSION. Include in detail every action you are planning to take and as much as you can PROVIDE specific dates you hope to achieve goals. In this section, you should PROVIDE no LESS than 5 plans you have for the future.

Note: A copy of this Secretary Report will be submitted to The Secretary of Judgment for official judgement. So be wary of just hooping this super ghetto style.



“As it is written, so shall be it hooped.”

This ordinance is now considered in effect by Issue of the Secretary of Secretaries,
Bank Dog, New Olean D.C. in this the year of O’9 Lives.

